



Harriman Utility Board

Harriman Utility Board Broadband Fiber Project

Intent to Bid – Telecom Hut RFP

Project Summary

The Harriman Utility Board (HUB) in Roane County, TN, is initiating a fiber construction project to offer high-speed broadband internet access within its service territory. As part of this initiative, HUB requires the installation of two telecom huts to support the new fiber network infrastructure. Fiber construction is set to begin in May 2025, with the first telecom hut scheduled for delivery in June and the second in July. The project involves the construction of 395 miles of mainline fiber, initially serving 2,920 homes and businesses. The network is designed to be capable of serving the entire HUB service area, which includes 7,300 homes and businesses with room for expansion. These telecom huts are essential for housing the equipment necessary to manage and distribute the fiber network, ensuring reliable and high-speed internet service to the community. HUB is seeking bidders that can provide the telecom huts (new or quality refurbished) and assist with transport and onsite installation logistics.

Intent to Bid

The undersigned certifies an understanding of the nature and character of the work to bid and is sufficiently skilled and equipped to provide the requested services. HUB will use both subjective and objective criteria to evaluate each applicant’s qualifications. Submitting this Intent to Bid does not guarantee any award or invitation to future project bids.

The signee must be an officer of the company or authorized by an officer to submit this form. Inaccurate data and/or misrepresentation during this RFP process may be grounds for rejection.

Authorized Bidder	
Company Name	
Bidder Name (Print)	
Bidder Title	
Signature	
Date	
Authorizing Officer Name (Print)	
Authorizing Officer Title	
RFP Question/Answer Portal Assignee	
<i>Identify an agent of the company to be provided access to the Q/A Portal.</i>	
Portal Assignee Name	
Portal Assignee Email	



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Intent to Bid Form Registration

The Intent to Bid Form must be signed and returned by the deadline in order to be invited to receive access to the Question and Answer (Q/A) portal.

Intent to Bid Email Submission Instructions:

1. Download and fill in the Intent to Bid Form.
2. Print out and sign the completed form.
3. Scan page 1 of the signed form as a PDF document and ensure legibility.
4. Attach to email and send to the following addresses:
 - a. randy.cantrell@entrustsol.com
 - b. ashley.hawkins@entrustsol.com
5. Subject line should read: "Telcom Hut ITB – [Insert Company Name]"

Recipients of the email will reply within 24 hours to acknowledge receipt. You will receive system generated email no later than the Q/A Portal Open date (see timeline below). Please check your spam and junk folders if you do not receive. You may also email the contacts above for additional assistance.

RFP Timeline

The RFP timeline is shown in the table below.

EVENT	DUE DATE <i>(Time in EST)</i>	COMMENTS
Advertise RFP & Publish Intent to Bid Registration Form	Feb 17	Upcoming RFP will be advertised to full requirement.
Intent to Bid Cutoff RFP Documents Published & Q/A Portal Opened	Feb 26 (5:00 pm)	Last day to register with ITB form. RFP documents will be made available for download to all registered bidders. First bidder questions may be submitted.
Q/A Portal Closed	March 7	Portal is closed for new questions but is still accessible for review.
Meeting Invite Delivered	March 10	Meeting invite shared with registered bidders for remote attendance of the sealed envelope public open.
Sealed Envelope Opening	March 13 (10:00 am)	Sealed envelope public open.
Electronic Bids Due	March 14	Electronic copies of bid packages must be delivered after the sealed envelope public opening.
Bid Award	April 4, 2025	All bidders will be notified of the final award status.