



**Heath Lewis**  
Manager of Electric

**HARRIMAN UTILITY BOARD**  
200 N. Roane Street, P.O. Box 434  
Harriman, Tennessee 37748  
Phone: (865) 882-3242 ext: 223  
Fax: (865) 882-1036  
Web: [www.hub-tn.com](http://www.hub-tn.com)

April 11, 2024

**Invitation For Bid: NEW F250 CREW CAB 4x4**

Dear Sales Manager:

Harriman Utility Board (HUB) is requesting formal competitive **Sealed Bids** for the **purchase and delivery on May 3<sup>rd</sup>, 2024**, of one (1) new Ford F-250 4x4 Crew Cab 160" WB truck. Sealed bids will be received at Harriman Utility Board, Attn: Heath Lewis, Manager of Electric; P.O. Box 434, 200 North Roane Street, Harriman, TN 37748; no later than **3:00 p.m. Monday; April 22<sup>nd</sup>, 2024**, at which time they will be opened. The Harriman Utility Board will vote on the approval of the purchase during the monthly board meeting scheduled for Monday April 29<sup>th</sup>, 2024.

The following specifications shall apply:

- Ford F-250 SRW 4x4 Crew Cab XL 160" WB 6.8L V8, 10-Speed Automatic, including standard features except as noted below:
- Exterior Oxford White
- Power Windows and Door Locks
- Rearview Camera
- Upfitter Switches

Harriman Utility Board is a tax-exempt municipal governmental agency, and as such, is entitled to certain discounts for purchases, including but not limited to, local government pricing, GSA pricing, and discounted pricing as a member of the Tennessee Valley Public Power Associations' (TVPPA) purchasing consortium.

Bidders shall include any and all discounts that apply. HUB reserves the right to reject any and all bids and to waive formalities.

If you have any questions or desire additional information, please do not hesitate to call.

Sincerely,

Heath Lewis  
Manager of Electric

## **Bidding Instructions**

Bids must be signed and sealed in an opaque envelope with the words, **“Bid Enclosed”** printed on the outside. Bids shall be submitted to the following address:

**Harriman Utility Board**

**Attn: Heath Lewis**

**200 N. Roane Street**

**Harriman, TN 37748**

The submission deadline is April 22<sup>nd</sup>, 2024, at 3:00 p.m. local time. Bids received after that time shall not be considered. Electronic submission of bids **will not be accepted**. All questions regarding the technical specifications shall be submitted to Heath Lewis, Manager of Electric, at the address above, via email at [HLewis@hub-tn.com](mailto:HLewis@hub-tn.com) or by phone.

### **FORMAT AND CONTENT**

Bids shall be printed on 8 ½” X 11” paper, using the enclosed bid sheet.

## Bid Sheet

**2024 Ford F-250 Crewcab 160" WB 4wd**

**TOTAL BID AMOUNT:** \$ \_\_\_\_\_

**Bidder Information:**

Name of Company \_\_\_\_\_

Name of Primary Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Fax \_\_\_\_\_