



Harriman Utility Board

Utility ROW Worker Class I

Reports to: Manager of Electric
ROW Foreman

Department: Electric - ROW

Date: November 13, 2019

FLSA Status: Non-Exempt

Approved: General Manager

Pay Status: Hourly

To perform this job successfully, the person in this position must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job-related marginal duties as required.

JOB SUMMARY:

To perform the general maintenance of all utility right-of-ways under the direct supervision of the Utility ROW Foreman and/or Lead Utility Worker.

ESSENTIAL FUNCTIONS:

- Maintains existing right-of-ways by means of trimming, clear cutting, spraying, bush hogging, etc. as allowed by property owner and as directed by ROW Foreman.
- Performs initial clearing on utility right-of-ways by whatever means and specifications assigned by the Foreman, prior to and during construction.
- Performs maintenance of the grounds in and around all electric substations, gas regulator stations, sewer pumping stations, water reservoirs and pumping stations, the water treatment plant, wastewater treatment plant, as well as other areas as directed by ROW Foreman. Such maintenance may include, but not limited to, spreading gravel, spreading mulch, mowing, weed eating, applying herbicide, minor fence repair, trenching for better drainage, etc.
- Applies herbicide on HUB right-of-ways, substations, gas regulator stations, around ditches and fences at treatment plants and all other HUB facilities where it

is determined that such herbicide application is cost effective and preferable over mechanical cutting and trimming.

- Exercises proper maintenance and care of all equipment used in the performance of the duties herein described. Such equipment may include, but is not limited to, aerial lift trucks, chippers, chain saws, weed eaters, pump sprayers, bush hogs, etc.
- Performs tree trimming and clearance operations during power restoration efforts during and after any major storm event.
- Assists with restoration of services during emergencies in any department.
- Performs routine work in any department as directed by the Foreman. Examples of such routine work might include flagging traffic, sandblasting and painting metal light poles, painting gas meters, assisting with electric or gas construction, installing Christmas decorations, assisting warehouse material clerks with inventory, cleaning and organizing the warehouse, straightening storage yard, unloading materials, washing vehicles or equipment, etc.
- Makes repairs to customers' properties damaged by HUB crews and equipment during construction, operations, and maintenance. Such repairs might include, but are not limited to, filling and smoothing ruts, sowing grass, spreading straw, repairing fences, etc.
- Picks up and delivers material as directed by the Foreman.
- Assists management in engineering, surveying, etc. as needed.
- Performs daily safety inspections of assigned equipment prior to and after use, and performs routine service and maintenance as needed.
- Follows all safety guidelines as required by OSHA.

ADDITIONAL RESPONSIBILITIES:

- Attends events, meetings, seminars, schools, or training, etc., as determined by General Manager, Supervisor, or required by law.
- Must be able to report to work within 30 minutes on short notice or must be willing to relocate within 6 months.
- Must be available for 24-hour on-call and emergency response.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Maintain a professional, positive attitude with commitment to public service, and in adherence to HUB's mission, vision, and core values.
- Familiar with occupational hazards involved and necessary safety precautions.
- Must have knowledge of the HUB service area.
- Ability to effectively interact, work and communicate with City officials, supervisors, co-workers and the public.

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an

employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Will be subjected to standing, walking, climbing, stooping, crouching, bending, pulling, and lifting.
- Will be required to lift and carry up to 75 pounds.
- Will be required to have close visual acuity to perform an activity such as: preparing and analyzing data and figures, transcribing, viewing a computer screen, extensive reading, and/or operation of general office equipment.
- Will be required to have visual acuity to perform an activity such as: operate machines, or equipment where seeing the job is at or within arm's reach; performs mechanical or skilled trades of a non-repetitive nature, such as technicians, service people, etc.
- Will be required to climb ladders, scaffolding, and overhead areas.
- May be required to walk considerable distances during ground work, or during emergency situations.
- Will be required to clearly and quickly hear work instructions and safety warnings from coworkers or equipment.

WORKING CONDITIONS:

The working environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While not encountered every day, the Employee may be subject to any or all of the following during the course of work:

- Will be required to work both indoors and outdoors.
- Will be subjected to environmental conditions. Some protection is provided from weather conditions, but not necessarily from temperature changes.
- Will be subjected to extreme cold. Temperatures typically below 32 degrees (F) for periods of more than one hour. Consideration should be given to the effect of other environmental conditions, such as wind and humidity.
- Will be subjected to extreme heat. Temperatures above 100 degrees (F) for periods of more than one hour. Consideration should be given to the effect of other environmental conditions, such as wind and humidity.
- Will be subjected to noise. There is sufficient noise to cause the Employee to shout in order to be heard above ambient noise level.
- Will be subjected to vibration. Exposure to oscillating movements of the extremities, or whole body.
- Will be subjected to hazards. Includes a variety of physical conditions, such as proximity to moving mechanical parts, moving vehicles, electrical current,

working on scaffolding, exposure to high heat, or exposure to chemicals. Safety equipment is provided.

- Will be required to work and be comfortable at various heights. Safety equipment is provided.

REQUIRED LICENSES AND/OR CERTIFICATIONS:

- Possession of a valid Tennessee Driver's License.

(May be obtained after employment)

- Fork Lift Training.
- Must be certified in current CPR/First Aid practices.

QUALIFICATIONS:

- Requires a high school or vocational school degree or equivalent, with the ability to receive and carry out both oral and written instructions safely and efficiently.

Over the course of employment, specific job duties for employees may be changed, added, or deleted. In an effort to keep these job descriptions updated and to remain compliant with the Americans with Disabilities Act (ADA), employees will be given the opportunity to review their descriptions each year or at any time they feel it needs to be updated.