



Harriman Utility Board

Harriman Utility Board Broadband Fiber Project

Intent to Bid – Electronics RFP

Project Summary

The Harriman Utility Board (HUB) in Roane County, TN, is launching a fiber construction project to deliver high-speed broadband internet access across its service territory. The project entails constructing 395 miles of mainline fiber, initially serving 2,920 homes and businesses. The network is designed to eventually cover the entire HUB service area, which encompasses 7,300 homes and businesses, with potential for future expansion. This project requires electronics and software licensing to outfit one office facility and two telecom huts. Fiber construction is scheduled to begin in May 2025, with the build-out for the office facility set for late May 2025, the first telecom hut in July, and the second telecom hut in August. HUB is seeking bidders to provide electronics for the office facility and two telecom huts.

Intent to Bid

The undersigned certifies an understanding of the nature and character of the work to bid and is sufficiently skilled and equipped to provide the requested services. HUB will use both subjective and objective criteria to evaluate each applicant’s qualifications. Submitting this Intent to Bid does not guarantee any award or invitation to future project bids.

The signee must be an officer of the company or authorized by an officer to submit this form. Inaccurate data and/or misrepresentation during this RFP process may be grounds for rejection.

Authorized Bidder	
Company Name	
Bidder Name (Print)	
Bidder Title	
Signature	
Date	
Authorizing Officer Name (Print)	
Authorizing Officer Title	
RFP Question/Answer Portal Assignee	
<i>Identify an agent of the company to be provided access to the Q/A Portal.</i>	
Portal Assignee Name	
Portal Assignee Email	



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Intent to Bid Form Registration

The Intent to Bid Form must be signed and returned by the deadline in order to be invited to receive access to the Question and Answer (Q/A) portal.

Intent to Bid Email Submission Instructions:

1. Download and fill in the Intent to Bid Form.
2. Print out and sign the completed form.
3. Scan page 1 of the signed form as a PDF document and ensure legibility.
4. Attach to email and send to the following addresses:
 - a. randy.cantrell@entrustsol.com
 - b. ashley.hawkins@entrustsol.com
5. Subject line should read: "Electronics ITB – [Insert Company Name]"

Recipients of the email will reply within 24 hours to acknowledge receipt. You will receive system generated email no later than the Q/A Portal Open date (see timeline below). Please check your spam and junk folders if you do not receive. You may also email the contacts above for additional assistance.

RFP Timeline

The RFP timeline is shown in the table below.

EVENT	DUE DATE <i>(Time in EST)</i>	COMMENTS
Advertise RFP & Publish Intent to Bid Registration Form	April 2	Upcoming RFP will be advertised to full requirement.
RFP Documents Published & Q/A Portal Opened	April 7	Last day to register with ITB form. RFP documents will be made available for download to all registered bidders. First bidder questions may be submitted.
Q/A Portal Closed	April 16	Portal is closed for new questions but is still accessible for review.
Meeting Invite Delivered	April 14	Meeting invite shared with registered bidders for remote attendance of the sealed envelope public open.
Sealed Envelope Opening	April 17 (10:30 am)	Sealed envelope public open.
Electronic Bids Due	April 21	Electronic copies of bid packages must be delivered after the sealed envelope public opening.
Bid Award	April 28	All bidders will be notified of the final award status.