



Harriman Utility Board

## Harriman Utility Board Broadband Fiber Project

### Intent to Bid – Materials & Warehouse RFP

#### Project Summary

Harriman Utility Board (HUB) is launching a project to provide high-speed broadband internet to underserved areas. Over the next two years, HUB will construct approximately 425 miles of fiber network, with 90% aerial and 10% underground. This network will pass 7,300 homes and businesses. Partnering with EN Communications for design and construction management, the project will begin in April 2025 and is expected to be completed in 20 months, building about 25 miles of fiber each month. The network will use advanced fiber technology to offer fast and reliable internet connections. HUB will utilize a Request for Proposal (RFP) process to select Materials and Warehouse services for this project.

#### Intent to Bid

The undersigned certifies an understanding of the nature and character of the work to bid and is sufficiently skilled and equipped to provide the requested services. HUB will use both subjective and objective criteria to evaluate each applicant’s qualifications. Submitting this Intent to Bid does not guarantee any award or invitation to future project bids.

The signee must be an officer of the company or authorized by an officer to submit this form. Inaccurate data and/or misrepresentation during this RFP process may be grounds for rejection.

<b>Authorized Bidder</b>	
Bidder Name (Print)	
Bidder Title	
Signature	
Date	
Authorizing Officer Name (Print)	
Authorizing Officer Title	
<b>RFP Question/Answer Portal Assignee</b>	
<i>Identify an agent of the company to be provided access to the Q/A Portal.</i>	
Portal Assignee Name	
Portal Assignee Email	



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### **Intent to Bid Form**

The Intent to Bid Form must be signed and returned by the Intent to Bid Submission deadline in order to be invited to receive access to the Q&A (Question and Answer) portal. The Client will confirm receipt to all bidders who submit an Intent to Bid on the RFP via the email address provided in the form.

After the Client has received the completed Intent to Bid Form, the Bidder will be provided with login credentials to the Q&A portal via the email address provided in the form.

#### Intent to Bid Postal Mailing Instructions:

1. Download and fill out the Intent to Bid Form.
2. Print out page 1 of the completed form Intent to Bid form.
3. Place page 1 of the form in a sealed envelope and mail to:

Harriman Utility Board  
c/o Randy Cantrell – Materials & Warehousing RFP ITB  
200 N Roane St  
Harriman, TN 37748

#### Intent to Bid Email Instructions:

1. Download and fill in the Intent to Bid Form.
2. Print out and sign the completed the form.
3. Scan page 1 of the signed form as a PDF document and ensure legibility.
4. Attach to email and send to the following addresses:
  - a. [randy.cantrell@entrustsol.com](mailto:randy.cantrell@entrustsol.com)
  - b. [ashley.hawkins@entrustsol.com](mailto:ashley.hawkins@entrustsol.com)
5. Subject line should read: "Construction ITB – [Insert Company Name]"



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### RFP Timeline

The RFP timeline is shown in the table below:

<b>EVENT</b>	<b>DUE DATE</b>	<b>TIME (EST)</b>	<b>Comments</b>
RFP Public Announcement	12/23/24	--	Intent to Bid Form available for website download.
Intent to Bid Submissions	1/3/25	12 Noon	Intent to Bid Form returned via email or postal service.
Pre-Bid Conference Call	1/6/25	11 AM	
RFP Package Available	1/6/25	12 Noon	Available for website download.
Q&A Portal Activated	1/7/25	12 Noon	Q&A Portal login credentials provided to bidders.
Question Submission Deadline	1/15/25	12 Noon	Q&A Portal closes at 12 noon EST.
Sealed Envelope Public Opening	1/22/25	11 AM	Sealed Envelope proposals to be opened and announced.
Digital Proposal Copies Due	1/23/25	10 AM	Electronic copies of sealed proposal documents must be provided.
Award Announcement	2/5/25	--	All bidders will be notified of final selection status.